

PCP Gratings– Occupational Health and safety policy

HS06 Issue 4 08/04/2026



Statement of general policy, responsibilities and arrangements for: PCP Gratings Ltd.			
<p>Peter Webster, Managing Director, has overall and final responsibility for health and safety</p> <p>Malcolm Heath, Production Manager has day-to-day responsibility for ensuring this policy is put into practice.</p>			
Statement of general policy:	Responsibility of:	Actions / Arrangements:	
Prevent accidents and work-related ill health (physical or mental) by eliminating hazards and reducing Occupational Health and Safety (OH&S) risks in the workplace	Peter Webster	Relevant risk assessments are completed and actions arising out of those assessments implemented. (Risk assessments are reviewed when working practices, machinery or conditions change.)	
Provide and maintain safe and healthy working conditions, provide and maintain plant, equipment and machinery, and ensure safe storage/use of substances.	Peter Woodall Matthew Ryland	Drinking water, toilets and washing facilities with hot water are provided. System in place for routine inspections and testing of equipment and machinery and for ensuring that action is promptly taken to address any defects.	
Provide clear instructions and information, and adequate training, to ensure employees and contractors are competent to do their work.	Peter Woodall Matthew Ryland	Staff and subcontractors are given necessary health and safety induction and provided with appropriate training and personal protective equipment. We will ensure that suitable arrangements are in place to cover employees engaged in work remote from the main company site.	
Engage and consult with employees on day-to-day OH&S conditions	Peter Woodall Matthew Ryland	Staff are regularly consulted on OH&S matters as they arise but also formally consulted at regular health and safety toolbox talks or sooner if required. They are involved in risk assessments and accident investigations when required.	
Implement emergency procedures – evacuation in case of fire or another significant incident.	Peter Webster Peter Woodall Matthew Ryland	Fire risk assessment is in place. Escape routes well-signed and kept clear at all times. Evacuation plans are tested from time to time and updated as necessary.	
Ensure all relevant legal, regulatory and other requirements are fulfilled.	Peter Woodall	Maintenance of an up-to-date legal register, incorporation of all requirements arising into facilities and working practices, and taken into account in procurement of materials and machinery.	
Set OH&S Objectives.	Peter Webster	Identification of key indicators of OH&S performance through regular consultation with employees and contractors, and regular updates of performance against them.	
Continually improve the OH&S Management System	Peter Webster	Regular review of risk assessments, consultation of employees and contractors, internal audit, management review and the implementation of corrective actions following accidents and incidents.	
Signed:			Date: 09/04/2026
The Health and safety law poster is displayed on:	Reception Wall		
Locations of First-aid boxes :	First Aid Room, Factory Wall by notice board		
Location of the Accident book :	First Aid Room		
Accidents and ill health at work are reported under RIDDOR (Reporting of Injuries, Diseases and Dangerous Occurrences Regulations) http://www.hse.gov.uk/riddor by: Peter Webster			